

## OGS SHELVING DIAGRAM

### COMPUTERS

REFERENCE
BIOGRAPHY
CITY DIR
CITY DIR
CITY DIR

### READING TABLES

COUNTY DIR
ATLASES

SURNAMES

GENERAL OHIO
OHIO COUNTIES
OHIO COUNTIES
OTHER STATES
UNITED STATES
FOREIGN
PERIODICALS
PERIODICALS
FAMILY HISTORY
FAMILY HISTORY
YEARBOOKS

MAP CASE
CHURCHES
ROAD MAPS
COUNTIES
STATES
BIBLES
FAMILIES
ANCESTORS
SUBJECT
CEMETERY



**Admittance Fee:** The Ohio Genealogical Society (OGS) Library is open free of charge to OGS members. Annual membership in the Ohio Genealogical Society is \$40.00 (joint \$45, family \$50) and includes publications and other benefits in addition to library use. Non-member visitors may utilize all materials in the library by paying a \$5.00 per day fee. Guests of the researcher are also subject to the fee. Ample parking is provided free of charge. All public areas of the building are handicapped accessible. Visitors with a group incur no admittance charge as long as that organization has made prior arrangements with the library staff to visit.

**Photocopy Fees:** Photocopies of books, manuscripts, and computer printouts are available for 20 cents per page for letter or legal sizes. Color photocopies on photographic paper are \$1.00 per page.

**Meeting Rooms:** A large meeting room (max. 80) and four small classrooms (max. 20 each) are available to groups for a \$35 (large room) or \$20 (small room) reservation fee. OGS chapters may utilize meeting rooms at no charge. Meeting Room Procedures and a Meeting Room Reservation Form are available on the OGS web site—[www.ogs.org](http://www.ogs.org)

**VISIT OUR ONLINE LIBRARY CATALOG AT [WWW.OGS.ORG](http://WWW.OGS.ORG)**

## OHIO GENEALOGICAL SOCIETY SAMUEL D. ISALY LIBRARY



**OHIO GENEALOGICAL SOCIETY  
611 STATE ROUTE 97 WEST  
BELLVILLE OH 44813-8813**

**Phone: 419-886-1903  
Fax: 419-886-0092  
[www.ogs.org](http://www.ogs.org)**

**Open Tuesday through Saturday  
9:00 AM—5:00 PM**

**Closed Sunday, Monday, Major Holidays, during the annual OGS Conference, and when Mansfield City Schools are closed for inclement weather**

**Mission: To meet the educational needs of its members and the general public through the acquisition, preservation, and dissemination of genealogical and historical information pertaining to the people of Ohio.**

**OGS SPINE LABEL SAMPLE:**

<b>OHIO</b>	Line 1—State or Country
<b>977.1</b>	Line 2 —Dewey Decimal Number
<b>KNOX</b>	Line 3—County or Province
<b>HS634n</b>	Line 4—Two letter subject code (History) followed by Cutter number (of author) followed by first letter of title.

- 60,000 Books**
- Ohio Local History Resources**
- Ohio Census 1800 to 1940**
- 250,000 Ancestor Cards**
- 4,000 Bible Records**
- Ohio City and County Directories**
- Ohio School Yearbook Collection**
- 15,000 Lineage Society Applications**
- OGS Archives (Manuscripts/Rare Books)**
- Ohio County Atlases**
- Online searchable library catalog**
- Over 7,000 family histories**
- Ohio Obituaries**
- Florida Obituaries of Ohioans**
- Family Group Sheets**
- Ancestor Charts**



The Stanley and Marjorie Meek Ellis Computer Room features 16 patron stations and an instructor's monitor with access to the Office Professional Suite and many subscription databases including:

- Ancestry.com
- HeritageQuest.com
- NewspaperArchives.com
- WorldVitalRecords.com
- GenealogyBank.com
- AmericanAncestors.org (New England)
- HeritagePursuit.com
- FamilySearch.org
- Fold3.com
- FindMyPast.com
- Newspapers.com

OGS also offers several choices of microfilm/microfiche readers and scanner/copiers. An ENO white board may also be utilized by speakers. Each meeting room features a digital projector and screen. The library offers a wireless Internet connection (Public WIFI) throughout the building. Patrons may be able to use library databases on their laptops.

**LINEAGE PAPERS**—Early lineage society applications should be viewed on microfilm. More recent applications may be pulled from the Archives. These include: First Families of Ohio, Settlers and Builders of Ohio, Century Families of Ohio, Society of Civil War Families of Ohio, Society of the Families of the Old Northwest Territory, and the Ohio Society of Mayflower Descendants.

**ARCHIVES**—A manuscript register and accompanying finding aids are available on the OGS web site. Patrons must fill out a Manuscript User Form. Only one box may be pulled at a time. Patrons should use only pencils when using manuscripts and use the tables closest to the Archives.

**FILES**—The Ohio Genealogical Society maintains extensive paper files of Ancestor Charts, Family Group Sheets, Subject Files, County Files, Other States Files, Family Bible Records, Surname Files, Ohio Obituaries, Florida Obituaries (deaths of Ohioans), Maps, Ohio 1812 Tax List, WWI 83rd Division Cards, Cuyahoga County Probate Case File Index.

**KITCHEN**—A lunchroom with refrigerator and microwave is available for patron use. Snacks and beverages may be purchased.

**STORE**—A library store offers OGS titles and a range of Ohio-themed products.

**LENDING LIBRARY**—For a small fee, OGS members may borrow duplicate books from over 5,000 volumes in the Robert A. Cuning Lending Library. Forms are available on the OGS web site.

**DONATIONS**—OGS accepts gifts of family and local history books, manuscripts, microfilm and CD/DVDs. OGS is a charitable 501(c)(3) institution and accepts monetary donations and bequests.